



DDU KAUSHAL KENDRA
COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

5-Day Online Workshop on
**BUSINESS
COMMUNICATION
SKILLS**

31 August to 4 September, 2021



Day 1
Prof. (Dr.) Rangarajan, RBS
Making Effective Oral presentations



Day 2
Ms. Elizabeth Pulimood, English Language Trainer
Report Writing: Purpose, Planning and Structure



Day 3
Isaac Varghese, Director - Consulting, RBS
Report Writing: Presentation and Organisation

Day 3
Dr. Isaac K Varghese, Asst. professor, Loyola College
Visual Aids for Effective Communication

Day 4
Ms. Rakhee Vijay, Behavioral Coach, Vajra Learning Solutions
Business Communication Skills



Day 5
Mr. Sandeep V S, Pragmatix Learners Edutech
Professional Etiquette

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